### PreK/Kindergarten Enrollment Information

Online registration for prekindergarten and kindergarten for the 2020-21 school year will be available on our website (<a href="www.hudsonvillepublicschools.org">www.hudsonvillepublicschools.org</a>) towards the end of January. To be eligible, children must be five years of age on or before December 1, 2020. Please complete the online enrollment and turn in the following information to your attendance area building at the registration meeting on January 28, 2020.



Birth certificate (must be certified with raised seal)
Photo proof of identity of parent/guardian who is enrolling
Proof of residency (i.e. utility bill, tax statement, house buy/sell agreement, lease agreement)
Health appraisal form which includes dates of immunizations and vision/hearing testing
(this is due by August 14, 2020)

### **Registration Meetings**

Registration meetings will be held for parents on Tuesday, January 28, 2020. The meeting will offer important information regarding preparation for prekindergarten/kindergarten. The locations and times of the meetings are as follows:

Meeting Location	Times
_	
Alward Elementary	7:00 p.m.
Bauer Elementary	7:00 p.m.
Forest Grove Elementary	7:00 p.m.
Georgetown Elementary	7:00 p.m.
Jamestown Lower Elementary	7:00 p.m.
Park Elementary	7:00 p.m.
South Elementary	10:00 a.m. <u>or</u> 7:00 p.m.

Information will be the same at each time/location so you are welcome to attend the time that works best for you. If you attend in another location, please drop off the registration documents at your attendance area building.

#### Screening Information

At the registration meeting, parents who remain uncertain about placement and desire additional information to help guide the decision can register for a screening. Screening is recommended for students with birth dates after June 1, 2015 and required for students with birth dates after September 1, 2015. Screening will be held in each elementary building in February. The teacher will provide a summary of the child's readiness skills following screening.

#### Placement Preference

The online registration will include a place for parents to indicate their placement preference.

- Full day/every day kindergarten (all buildings)
- Full day/every day prekindergarten (north and south end elementary school locations TBD)

All kindergarten grade placement requests will be honored. A team will review prekindergarten placement requests. Parents will be notified of placement decision by May 31, 2020. Information about a late summer orientation for students and parents will be included in the notification letter.

We welcome your child with open arms and thank you for the privilege of working with your family!

#### ID# 3886 Van Buren • Hudsonville, MI 49426 • 616-669-1740 MCIR SOC Please indicate your placement preference: Preschool attended (if applicable): ☐ Full day/every day kindergarten IDT Name of School/Location ☐ Full day/every day prekindergarten ☐ Unsure, please contact me to schedule a screening If your child's birth date is after September 1, we will Did student receive special education (resource/speech) services at previous school? Yes No automatically contact you to schedule a screening. If yes, please list:\_\_\_ Gender Student Name (full, legal name) $\square$ M Middle Last Nickname/Goes by \_\_\_\_\_ State \_\_\_\_ Zip \_ Student Address Home Phone # \_\_\_\_\_ County \_ \*If the student's birth date is between September 2 - December 1, parents must complete a waiver request. Date of Birth month/day/year Place of Birth Grade Entering Is this student Hispanic/Latino? (choose only one): Is your child's native tongue a □ Yes □ No language OTHER THAN English? No, not Hispanic or Latino ☐ Yes, Hispanic or Latino What is the student's race? (select one or more, regardless of ethnicity): □ Yes □ No Is the primary language used in your child's home or environment ☐ American Indian or Alaska Native a language OTHER THAN English? Asian Black or African-American If yes, what language? Native Hawaiian or Other Pacific Islander Legal Guardian Names: Please 🗸 with which parent(s)/guardian(s) student lives. 1. First/Last - Parent/Guardian Name Address City, State, Zip Relationship to Student Home Phone # Work Phone # Cell Phone # Email Address 2. First/Last - Parent/Guardian Name City, State, Zip Address Relationship to Student Home Phone # Work Phone # Cell Phone # Email Address Is either parent currently actively serving in the military? □ Yes □ No Medical Information Special Medical Needs/Allergies Sibling Information: Please list below any other siblings presently attending Hudsonville Public Schools. Grade Building <u>Name</u> Parent Signature \_\_\_\_ Registration Date IMPORTANT: Please provide a copy of child's immunization record, birth certificate (must be certified with raised seal), proof of residency, and photo proof of identity of parent/guardian who is enrolling.

Office Use

Hudsonville Public Schools Kindergarten Student Registration

### **HEALTH APPRAISAL**

Dear Parent or Guardian: The following information is requested so that the school can work with the parent to meet the physical, intellectual and emotional needs of the child. Fill out the information requested in Section II may be certified by the transcription of information from the certificate of immunization. The remaining sections are to be completed by a doctor, nurse and dentist. (BE SURE TO BRING YOUR CHILD'S IMMUNIZATION RECORDS TO THE EXAMINATION.)

PERSONAL												
CHILD'S NAME (Last, First, Middle)									DATE OF BIRTH (mm/do	J/yy)		
									/	/		
ADDRESS (Number & Street) (City)						(ZIP Cod	le)	TODAY'S DATE (mm/dd				
MI						MI		/	/			
PARENT/GUARDIAN (Last, First, Middle	е)								HOME TELEPHONE NU	MBE	R	
									( )		· m	
ADDRESS (Number & Street)	(City)						(ZIP Cod	le)	WORK TELEPHONE NU	MBE	:R	
							MI		( )			_
	SECTION	NC	١-	HE	AL	TH	HISTORY					_
કર જ કરા # Is your child ha	aving any of the problems listed	l be	lov	v?			Birth History:					١
	ctions (for example, food, medica				ner)	$\dashv$						$\neg$
☐ ☐ ☐ 2 Hay Fever, Asth					,	1						
□ □ □ 3 Eczema or Freq												$\neg$
□ □ □ 4 Convulsions/Se					,,,							
□ □ □ 5 Heart Trouble												
□ □ □ 6 Diabetes												
☐ ☐ ☐ 7 Frequent Colds	, Sore Throats, Earaches (4 or mo	ore p	oer	yea	r)		Are there any current of	or past diagn	osis(es) 🗆 Yes 🛭	<u> </u>	0	
□ □ □ 8 Trouble with Pa	ssing Urine or Bowel Movements					╛	If yes, please describe	):				
□ □ □ 9 Shortness of Br	reath reath					_						$\dashv$
□ □ □ 10 Speech Probler	ns					_						_
□ □ □ 11 Menstrual Probl						_						$\dashv$
□ □ □ 12 Dental Problem			_/			4						$\dashv$
□ □ □ Other (please desc	ribe):					.						$\dashv$
						-						$\dashv$
						$\dashv$	If you list madications					-
	ke any medication(s) regularly?					۲	If yes, list medications					
Reason for Medication						╣						$\dashv$
			/			+	Was the health history	reviewed by	a health profession	al?		$\neg$
Parent/Guardian	Signature Da	te.				•	☐ Yes ☐ No		r's Initials:			_
												$\equiv$
SECTI	ON II - PHYSICAL EXAMINA Required for Child (	Car	ON e a	, IN nd	SP He	ad S	TION, TESTS AND MI Start / Early Head Start	EASUREM t	ENIS			
	Test	ts a	nc	M	eas	sure	ements					
		Γ		<u>ie</u>								are
		mar	Referred	Under Care						Normal	Referred	ler (C
용 鄕 Was child tested for:	Test results:	No	Ref	를	2	ŞŞ.	Was child tested for:	Test results:		No	æ	Under
VISION	Visual Acuity			<u> </u>			HEIGHT & WEIGHT	Height				Ш
	Muscle Imbalance			<u> </u>				Weight		$\perp$	<u> </u>	Щ
Date://	Other:					-	Other:	Other		ᆜ	<u> </u>	Ш
HEARING	Audiometer	_		<u> </u>			HEMOGLOBIN / HEMATOCRIT		<u></u>		<u> </u>	Щ
	Other:	_	L		lo		BLOOD PRESSURE	Reading:				
Date:/		┞	_	<u> </u>	_			_		-		
URINALYSIS	Sugar	┞	<u> </u>	<u> </u>			TUBERCULIN	Туре:				
	Albumin	┡	ļ	<del> </del>				Name of Dag				
Date:/	Microscopic	<u> </u>	<u> </u>	<u> </u>	1		Date: / /	L	.:  mm	et bo	tos	tod
BLOOD LEAD LEVEL    NOTE: Blood lead level required for all children enrolled in Medicaid must be tested at one and two years of age, or once between three and six years of age if not												
previously tested. All children under age six living in high-risk areas should be tested												
Date: / / at the same intervals as listed above.  Examinations and/or Inspections												
Essential Findings Deviating from Norm				_ ~1			•					
								Exan	n Date: /	/		

SECTION III - IMMUNIZATIONS Statements such as "UP-TO-DATE" or "COMPLETE" will not be accepted. Admission to school may be denied on the basis of this information.*						
VACCINES (Circle Type)  DATE ADMINISTERED  MM/DD/YYYY		VACCINES (Circle Type)  DATE ADMI  MM/DD		IINISTERED DYYYYY		
Hepatitis B	1	3	Hepatitis A (HepA)	1	2	
(HepB)	2		L (1 (1) (1) A) O	1	3	
	1	4	Influenza (IIV/LAIV)	2	4	
DTaP/DTP/DT/Td	2	5	Meningococcal (MCV4 / MPSV4)	1	2	
	3	6	Human Papillomavirus	1	3	
Tdap	1		(HPV9/HPV4/HPV2)	2		
Haemophilus Influenzae	1	3		Type of Vaccine(s)	Date of Vaccine(s)	
type b (HIB)	2	4	OTHER Vaccines	1		
Polio	1	3	Specify Date & Type	2		
(IPV/OPV)	2	4		3		
Pneumococcal Conjugate	1	3	Indicate and attach physician diagnosis of	or laboratory evidence of	immunity as applicable	
(PCV7/PCV13)	2	4	*NOTE: According to Public Act 368 of 1	978 any child enrolling in	a Michigan school for	
Rotavirus (RV1/RV5)	1	3	the first time must be adequately			
	2		Exemptions to these requirement objections, provided that the wai			
Measles, Mumps, Rubella (MMR)	1	2	delivered to school administrator			
Varicella (Chickenpox)	1	2	at your provider office for medical		th your local health	
History of Chickenpox Disease? ☐ Yes	□ No If yes, date:		department for nonmedical waiver forms.  Parent/Guardian refused immunizations: □			
I certify that the immunization dates are tru	ue to the best of my knowl	edge				
/ /				/ /		
Health F	Professional's Signatui	re	Title		Date	
SECTION IV - RECOMMENDATIONS 은 일 (Required for Child Care and Head Start/Early Head Start)						
		•	seating or other actions? If yes, please explain			
Is there any defect of vision, hear	ing or other condition for v	Thich the school codid help by	y seating of other actions? If yes, please explain	•		
☐ ☐ Should the child's activity be rest	icted because of any phys	ical defect or illness?				
If yes, check and explain degree of			Gymnasium ☐ Swimming Pool ☐ Competit	ive Sports   Other		
Other Recommendations						
SECTION V - DENTAL EXAMINATION AND RECOMMENDATIONS (OPTIONAL)						
I have examined''s teeth. As a result of this examination, my recommendation for treatment is: child's name						
Dentist's Signature/						
PHYSICIAN'S SIGNATURE						
		1 1				
Examiner's Signatur	e	Date	Examiner's Name (Print	or Type)	Degree or License	
			MI	,		
Number & Street	Number & Street			Code	Telephone	

Information required for:

Early On - Hearing and Vision Status; Diagnosis; Health Status

Child Care Licensing - Physical Exam, Restrictions, Immunizations

Head Start/Early Head Start - Determination that child is up-to-date on a schedule of age-appropriate preventive and primary health care, including medical, dental, and mental health. The schedule must incorporate the well-child care visit required by EPSDT and the latest immunizations schedule recommended by the Centers for Disease Control and Prevention, State, tribal, and local authorities. An EPSDT well-child exam includes height, weight, and blood tests for anemia at regular intervals based on age.

Developed in Cooperation with the Department of Health and Human Services, Education, Michigan American Association of Pediatrics, Early Childhood Investment Corporation, Child Care Licensing, Head Start, Michigan State Medical Society, Michigan Association of Osteopathic Physicians and Surgeons.





# **Prior Care Information**

Please complete the following information about your child and return to your attendance area building.

of care prior to the 2020-21 school yea	ar?
GSRP) Head Start	Family/Relative Child Care
Tuition-based Prescho	Early Childhood Special Education Classroom
elopmental Kindergarten/	
's primary form of care prior to the 20	120-21 school vear?
<u> </u>	School-day, 4 days per week
rait-day, 3 days per week	3chool-day, 4 days per week
School-day, 5 days per week	Other schedule
r sent or didn't send your child to a	a preschool/prior care
,	Head Start  Tuition-based Preschool elopmental Kindergarten/  's primary form of care prior to the 20 Part-day, 5 days per week  School-day, 5 days per week

# Hudsonville Public Schools Kindergarten Waiver Request for 2020–2021 School Year

To be completed and returned with registration for students with birth dates between September 2, 2015 – December 1, 2015.

According to Michigan Law, if a child residing in Hudsonville Public Schools is not five years of age on or before September 1, 2020, but will be five years of age not later than December 1, 2020, the parent or legal guardian of that child may enroll the child in kindergarten for the 2020–2021 school year if the parent or legal guardian completes this waiver request.

A school district that receives this written notification may make a recommendation to the parent or legal guardian as to whether the child is not ready to enroll in kindergarten due to the child's age or other factors. Regardless of the district recommendation, the parent or legal guardian retains the sole discretion to determine whether or not to enroll the child in kindergarten if the student is five years of age no later than December 1, 2020.

Student name:		Date of birth:					
Verification of age: (Check one)	birth certificate court record	government record citizenship paper	hospital record other: (specify)				
Evidence of school readiness (pr	ovided by parent):						
 Parent/guardian's printed name	Parent/g	uardian's signature					
-		· ·					
Hud	sonville Public S	chools' Recommer	ndation				
	(To be completed	by HPS Administration.)					
agrees with the re	ecommendation of the	e parents to enroll in kind	lergarten.				
recommends kindergarten begin in September 2021 for the following reasons:							
1)							
2)							
4)							

Date

School administrator's signature

# Hudsonville Public Schools Consent for Disclosure of Immunization Information to Local and State Health Departments

Immunizations are an important part of keeping our children healthy. Schools and State and Local health departments must monitor immunization levels to ensure that all communities are protected from potentially life-threatening diseases and, if necessary, respond promptly to an emerging public health threat. It is important that disease threats be minimized through the monitoring of students being immunized.

Sharing immunization and personally identifiable information including the students name, Date of Birth, gender, and address with local and state health departments will help to keep your child safe from vaccine preventable diseases. The Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. § 1232g, requires written parental consent before personally identifiable information from your child's education records is disclosed to the health department. If your child is 18 or over, he or she is an "eligible student" and must provide consent for disclosures of information from his or her education records.

You may withdraw your consent to share this information in writing at any time.							
Department of Health and Human Services and information will be used to improve the quality	and timeliness of immunization services and to cludes any immunization information and limited						
Student's Name:	Date of Birth://						
Signature of Parent/Guardian or Eligible Student:	Date:/						
Printed Parent/Guardian Name:							

# **Internet Use Authorization Form**

(Please print out, complete and return to school)

### User Authorization:

I hereby certify that I have read and understand Hudsonville Public Schools Student Acceptable Use Policy and agree to abide by its terms and conditions. I understand that if I violate the Student Acceptable Use Policy, my network/Internet access privilege will be revoked and I will be subject to disciplinary action. I further understand that a violation of the Student Acceptable Use Policy may subject me to criminal and/or civil liability.

Student Name (please print):

Student Signature:	Date:
Parent or Guardian Authorization:	
As the parent or guardian of the above named user understand Hudsonville Public Schools Student Ac (http://www.hudsonville.k12.mi.us/HPS/index.php=46&Itemid=396). I further understand that some network/Internet users may be offensive, illegal, de although the Hudsonville Public Schools has taken access to such materials, such exposure may never understanding, I hereby give permission to the Hudinternet access for my child. I further agree to indepublic Schools, its employees and agents, from any to my child's use or misuse of the computer equipmedaims I may have against Hudsonville Public Schools.	?option=com_content&task=view&id naterials accessible to efamatory or inaccurate, and that reasonable precautions to restrict theless occur. With that disonville Public Schools to allow emnify and hold harmless Hudsonville and all claims arising from or related ment/Internet, and waive any and all
Parent or Guardian's Name (please print):	
Signature:	Date

# **Equipment Use Authorization Form**

Hudsonville Public Schools provides equipment for educational use. Individuals utilizing district provided equipment agree to the following statements:

- I agree to:
  - o Follow the Hudsonville Public School Acceptable Use Policies while this equipment is in my possession.
  - O Pay all costs associated with intentional damage to the assigned equipment or its replacement costs.
  - Pay all costs associated with unintentional damage due to negligence to the assigned equipment or its replacement costs not covered under manufacturer warranties.
- If the equipment is stolen:
  - While in use in district buildings, I understand that I must immediately file a report with the technology director or the Office of the Superintendent at Hudsonville Public Schools.
  - o While in use outside of district buildings, I understand that I must immediately file a report with the local police department and contact the technology director or the Office of the Superintendent at Hudsonville Public Schools.
- I understand that:
  - Assigned equipment must be checked regularly for safety, proper working condition, contracting of possible flaws in programming (especially computer virus possibilities) and will need to be returned for repairs, updates and enhancements when requested by the district.
  - I am not given implicit, or explicit, permission to change settings or load software on the equipment for any reason, unless directed by a district representative.
  - o The assigned equipment can be reclaimed at any time for Acceptable Use Policy violations or violations of the Equipment Use Authorization form
  - o I am responsible for the encryption and proper security of any confidential information loaded onto the assigned equipment.
  - o Equipment support may be limited to district locations and published work hours.
  - o Any provided equipment is subject to all civil and criminal laws and legislation for public institutions.
  - o District personnel may remotely access assigned devices at any time.
  - o Some programs and services may be disabled.

Student Name	Date
Parent/Guardian Signature	Date

### **Educational Material for Parents and Students (Content Meets MDCH Requirements)**

Sources: Michigan Department of Community Health. CDC and the National Operating Committee on Standards for Athletic Equipment (NOCSAE)

#### **UNDERSTANDING CONCUSSION**

### **Some Common Symptoms**

Headache Pressure in the Head Nausea/Vomiting Dizziness Balance Problems
Double Vision
Blurry Vision
Sensitive to Light

Sensitive to Noise Sluggishness Haziness Fogginess Grogginess Poor Concentration Memory Problems Confusion "Feeling Down"

Not "Feeling Right" Feeling Irritable Slow Reaction Time Sleep Problems

#### WHAT IS A CONCUSSION?

A concussion is a type of traumatic brain injury that changes the way the brain normally works. A concussion is caused by a fall, bump, blow, or jolt to the head or body that causes the head and brain to move quickly back and forth. A concussion can be caused by a shaking, spinning or a sudden stopping and starting of the head. Even a "ding," "getting your bell rung," or what seems to be a mild bump or blow to the head can be serious. A concussion can happen even if you haven't been knocked out.

You can't see a concussion. Signs and symptoms of concussions can show up right after the injury or may not appear or be noticed until days or weeks after the injury. If the student reports any symptoms of a concussion, or if you notice symptoms yourself, seek medical attention right away. A student who may have had a concussion should not return to play on the day of the injury and until a health care professional says they are okay to return to play.

#### IF YOU SUSPECT A CONCUSSION:

- 1. SEEK MEDICAL ATTENTION RIGHT AWAY A health care professional will be able to decide how serious the concussion is and when it is safe for the student to return to regular activities, including sports. Don't hide it, report it. Ignoring symptoms and trying to "tough it out" often makes it worse.
- 2. KEEP YOUR STUDENT OUT OF PLAY Concussions take time to heal. Don't let the student return to play the day of injury and until a heath care professional says it's okay. A student who returns to play too soon, while the brain is still healing, risks a greater chance of having a second concussion. Young children and teens are more likely to get a concussion and take longer to recover than adults. Repeat or second concussions increase the time it takes to recover and can be very serious. They can cause permanent brain damage, affecting the student for a lifetime. They can be fatal. It is better to miss one game than the whole season.
- 3. TELL THE SCHOOL ABOUT ANY PREVIOUS CONCUSSION Schools should know if a student had a previous concussion. A student's school may not know about a concussion received in another sport or activity unless you notify them.
  - Appears dazed or stunned
  - Is confused about assignment or position
  - · Forgets an instruction

#### SIGNS OBSERVED BY PARENTS:

- Can't recall events prior to or after a hit or fall
- · Is unsure of game, score, or opponent
- · Moves clumsily

- · Answers questions slowly
- Loses consciousness (even briefly)
- Shows mood, behavior, or personality changes

#### **CONCUSSION DANGER SIGNS:**

In rare cases, a dangerous blood clot may form on the brain in a person with a concussion and crowd the brain against the skull. A student should receive immediate medical attention if after a bump, blow, or jolt to the head or body s/he exhibits any of the following danger signs:

- One pupil larger than the other
- Is drowsy or cannot be awakened
- · A headache that gets worse
- Weakness, numbness, or decreased coordination
- · Repeated vomiting or nausea
- Slurred speech
- · Convulsions or seizures
- Cannot recognize people/places
- Becomes increasingly confused, restless or agitated
- · Has unusual behavior
- Loses consciousness (even a brief loss of consciousness should be taken seriously.)

#### HOW TO RESPOND TO A REPORT OF A CONCUSSION:

If a student reports one or more symptoms of a concussion after a bump, blow, or jolt to the head or body, s/he should be kept out of athletic play the day of the injury. The student should only return to play with permission from a health care professional experienced in evaluating for concussion. During recovery, rest is key. Exercising or activities that involve a lot of concentration (such as studying, working on the computer, or playing video games) may cause concussion symptoms to reappear or get worse. Students who return to school after a concussion may need to spend fewer hours at school, take rests breaks, be given extra help and time, spend less time reading, writing or on a computer. After a concussion, returning to sports and school is a gradual process that should be monitored by a health care professional.

Remember: Concussion affects people differently. While most students with a concussion recover quickly and fully, some will have symptoms that last for days, or even weeks. A more serious concussion can last for months or longer.

To learn more, go to www.cdc.gov/concussion.

Parents and Students Must Sign and Return the Educational Material Acknowledgement Form

# **CONCUSSION AWARENESS**

## **EDUCATIONAL MATERIAL ACKNOWLEDGEMENT FORM**

	ssion Fact Sheet for Parents and/or the Concussion Fact Isonville Public Schools Sponsoring Organization
Participant Name Printed	Parent or Guardian Name Printed
Participant Name Signature	Parent or Guardian Name Signature
Date	Date
Return this signed form to the sponsoring orgation or age 18.	anization that must keep on file for the duration of partici

Participants and parents please review and keep the educational materials available for future refer-

ence.